**Reading Recovery at [Name of Your School]**

To the Parents or Caregivers of [child’s name],

Your child has been selected to work with me in Reading Recovery. This is a short-term reading intervention for first-grade students. We will work together for 30 minutes each day to build the skills and strategies that are needed to become a proficient reader. Our goal is to help your child learn independently in their classroom. I will keep you informed of your child’s progress as we learn to read and write!

Reading Recovery lessons are built around reading and writing activities. Each day, your child will be bringing home a folder with short books that we have worked with in our lesson. Please have your child read the book to you. Also included will be a story they have written with me and should read to you. I will send home a helpful sheet with activities you can try with your child the first time this comes home. These activities should take no more than 10-15 minutes each evening. All books should be returned the next day so that we can use them together at school. Don’t be surprised when you see the same books coming home —rereading books that are easy helps your child practice word recognition and fluency and build confidence.

It is also most important that your child comes to school each day. Please make certain they get plenty of sleep each night, so they are ready to learn at school each day.

Please sign the form attached to this letter and have your child return it to me at school tomorrow. I also encourage you to plan a day to attend one of our lessons. If you have any questions about the program, please feel free to call or email me at [email and phone number].

Sincerely,

Reading Recovery Teacher Principal

First-Grade Teacher Date