Reading Recovery is committed to providing a safe, productive, and welcoming environment in which to learn. All participants, including, but not limited to, attendees, speakers, sponsors, volunteers, professional staff, service providers, and others are expected to abide by all policies in effect for the event.

Based on our understanding of local public health and facility guidelines and our needs as a Community, the following are the highlights of the mitigation strategies that will be used to reduce the risk of transmission of COVID and other airborne illnesses during TLI.

**BEFORE:**

- **Vaccinations.** All participants are encouraged to seek medical advice and complete an up-to-date vaccination sequence including boosters before traveling to TLI. We recognize that generally, we are a highly vaccinated population, because of our work with K-12 settings.

- **Pre-Event Testing.** We recommend each registrant take a COVID test before you head to Louisville as a precautionary measure to reduce the spread by asymptomatic individuals. Individuals who test positive or are showing COVID symptoms should not attend the event.

**DURING:**

- **Masking.** Local guidelines indicate that unvaccinated guests should wear masks at all times, but we are strongly encouraging all participants to wear masks while traveling to and during TLI.

- **Social Distancing.** Rooms will be set to maximize use of the space and provide as much social distancing as possible. Additionally, we have established several strategies to build community but reduce exposure to different people, including:
  - Setting tables to smaller groups of 5-6 (instead of 10) and spreading tables as far apart as possible.
  - Participants will be assigned a Homeroom at arrival and will sit with their Homeroom groups for most general sessions. This will allow you to build strong relationships, reduce contact in the general session room, and allow us to focus any after-event contact tracing that needs to be completed.
  - Participants will be asked to identify their social-distancing comfort level by selecting one of three stickers to place on their name tags:
    - Red: No Contact Please.
    - Yellow: Being Cautious. Elbows and fist bumps are ok.
    - Green: Hugs, High Fives & Handshakes Welcome!

- **Hand Sanitizer Stations.** Stations will be provided in common areas throughout the hotel.

- **Meals.** Primarily boxed meals will be served to allow attendees to take meals back to their room or eat spaced out in the roomy main hall based on their own comfort levels. In the case of buffet meals, they will be served by hotel staff to minimize the risk of exposure.

**AFTER:**

- Should any illness be reported post-event, close contacts will be notified.

If you would like to learn more about hotel-specific policies and procedures around COVID risk reduction, please see [https://galthouse.com/covid/](https://galthouse.com/covid/).

We will continue to follow government mandates and policy changes and local and venue guidelines along with public health announcements. As information pertaining to the virus continues to develop, we will adjust our approach if needed and keep you up to date with new developments to ensure a safe environment for all conference attendees. If you have any questions related to our COVID strategies or the Teacher Leader Institute, please email Billy Molasso, Executive Director, at billy@readingrecovery.org.