




Read Me Document

Welcome to Part Three of the Sensitive Observation of Reading Behavior Running Record Professional Learning Package. These training materials will help teachers develop skills in analyzing running records of continuous text to guide their teaching of individuals or groups of children.

Part Three was produced using the Flash media format, and there are significant differences from the PowerPoint format used in Part One and Part Two of the training package. All the files are on one DVD which must be inserted and remain in your DVD drive during the presentation. Make sure you have no applications running, and turn off any energy saving or auto sleep functions. You will not need to copy any files to your hard drive or download any software to use the package. The DVD is compatible with both Mac and PC platforms and has been tested on a variety of operating systems.

You should first view the Orientation, which illustrates the format changes and explains how to use the materials in the package, and print the Leader's Guide. The Orientation will advance automatically.

1. **Insert the DVD.** You will see several files and folders. **Open only those listed in #2 below.**
2. **Click once on the Flash icon  (RR Part3) to start the application;** the main menu will appear.
 - **To view the orientation,** click once on the Orientation menu button.
 - **To view the presentation,** click once on the Part Three Presentation menu button.
 - **To print the PDFs,** click once on the PDF Files to Print menu button then select files to print.

NOTE FOR MAC USERS: When you click the PDF Files to Print menu button, you will see a screen telling you to "Please browse to the PDF folder on the DVD to view a list of printable PDF files." Click the X button in the "floating toolbar" at the bottom of the screen to exit the Flash presentation, then open the PDF folder on the DVD and select files to print. You will need to click the Flash icon again to relaunch the main menu screen.

A major improvement in Part Three is the ability to easily move forward and backward through the frames. Frame numbers will appear at the lower left of the presentation screen. When you mouse over the bottom of the screen, a "floating toolbar" will appear with BACK and NEXT buttons; you may choose instead to use the left and right arrow keys on your keyboard. There is also an X button that exits and closes the presentation. You can easily advance or rewind each video. At the bottom of each video viewer window is a standard Flash media toolbar with a pause button, a progress slider (triangle), and an audio mute button. **CAUTION:** Be sure to use the pause button first and then advance/rewind to ensure video quality.

As you practice the Part Three presentation, you will want to follow the narrator's script for cues to advance the frames. **Make sure to let the video and/or audio for each frame end before advancing.** The show will not run automatically; the intent was to allow opportunities for discussion throughout the presentation.

We know you will find this a valuable tool for professional development. We welcome any feedback you may have that might help us continue to provide the best products possible.

Please email your comments to coding@readingrecovery.org.